

Pharmaron Beijing Co., Ltd.
(the “Company”)

SHAREHOLDERS’ COMMUNICATION POLICY

1. Principles

- a) The Company is committed to providing shareholders of the Company (the “**Shareholders**”) and other stakeholders (including potential investors) with balanced and easily understood information about the Company.
- b) The board of directors of the Company (the “**Board**”) shall be responsible for:
 - i. maintaining an on-going dialogue with Shareholders and encouraging them to communicate actively with the Company; and
 - ii. establishing the shareholders’ communication policy (the “**Policy**”) and reviewing the Policy on a regular basis to ensure its effectiveness.

2. Purpose

- a) The Policy aims to:
 - i. promote effective communication with Shareholders and other stakeholders;
 - ii. encourage Shareholders to actively establish a close relationship with the Company; and
 - iii. enable Shareholders to exercise their rights as shareholders effectively.

3. Channels of Communication

- a) Corporate communication
 - i. “Corporate Communication” as defined under the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (the “**Hong Kong Stock Exchange**”) (the “**Hong Kong Listing Rules**”) refers to any document issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to the following documents of the Company: (a) the report of the Board, annual accounts together with the auditor’s report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.
 - ii. The corporate communication of the Company will be published on the Hong Kong Stock Exchange’s website (www.hkexnews.hk) in a timely manner as required by the Hong Kong Listing Rules.

- iii. The corporate communication will be provided to Shareholders and non-registered holders of the Company's securities in both English and Chinese versions or if permitted, in a single language, in a timely manner as required by the Hong Kong Listing Rules.
 - iv. Shareholders and non-registered holders of the Company's securities shall have the right to choose the language version of corporate communications (Chinese version or English version) or the means of receipt of corporate communications (in hard copy or through electronic means).
- b) Announcements and other documents pursuant to the requirements of the Hong Kong Listing Rules
- i. The Company shall publish announcements (on inside information, corporate actions and transactions etc.) and other documents (e.g. memorandum and articles of association) on the Hong Kong Stock Exchange's website in a timely manner in accordance with the requirements of the Hong Kong Listing Rules.
- c) Corporate website
- i. Any information or documents of the Company published on the Hong Kong Stock Exchange's website will also be published on the Company's website (www.pharmaron.cn) under the "Investor Relations" section.
 - ii. Other information on the Company's business development, goals and strategies, corporate governance and risk management will also be available on the Company's website.
- d) Shareholders' meetings
- i. The annual general meeting and other general meetings of the Company are the primary forums for communication between the Company and its Shareholders.
 - ii. The Company shall provide Shareholders with relevant information on the resolution(s) proposed at a general meeting in a timely manner in accordance with the requirements of the Hong Kong Listing Rules. The information provided shall be reasonably necessary to enable Shareholders to make an informed decision on the proposed resolution(s).
 - iii. Shareholders are encouraged by the Company to participate in general meetings or to appoint proxies to attend and vote at the meetings for and on their behalf if they are unable to attend the meetings.
 - iv. Where appropriate or required, the chairman of the Board, other Board members, the chairmen of board committees or their delegates, and the external auditors shall attend general meetings of the Company to answer Shareholders' questions (if any).

e) Shareholders' enquiries

i. Enquiries about shareholdings

Shareholders should direct enquiries about their shareholdings to the Company's office of the Board at its principal place of business in the Mainland China (for domestic shareholders), or to the H share registrar of the Company, Computershare Hong Kong Investor Services Limited (for H shareholders) by the following means:

The Company's principal place of business in the Mainland China and its contact details are as follows:

6 Tai-He Road, Beijing Economic Technological Development Area, Beijing, the PRC

The address and contact details of the H share registrar of the Company, Computershare Hong Kong Investor Services Limited, are as follows:

Shops 1712-1716, 17th Floor Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong

ii. Enquiries about corporate governance or other matters to be put to the Board and the Company.

The Company will not normally deal with verbal or anonymous enquiries. The Company will provide the designated email address and enquiry hotline to the shareholders and investors for them to make any enquiries about the company.

Note: Shareholders' information may be disclosed as required by law.

f) Other investor communication platforms

i. Investor/analysts briefings, roadshows (both domestic and international), media interviews, marketing activities for investors and specialist industry forums etc. will be launched on a regular basis.

4. Other

a) The Policy will take effect from the date of listing of the Company on the Hong Kong Stock Exchange.